|  |  |
| --- | --- |
| **Enterprise-wide Lean and Continuous Improvement Community of Practice** | **November 19, 2024**  **10:30 am – 12:00 pm**  [Zoom Meeting](https://us02web.zoom.us/j/81485638623)  Meeting ID: 814 8563 8623 |

|  |  |
| --- | --- |
| **Meeting Purpose** | * Learn best practices for creating digitally accessible presentations * Discover the Disability Inclusion Network, a business resource group for members of the disabled community and allies in Washington State * Share current projects and process improvements |
| **Community Expectations** | * Treat others with respect and patience * Practice the golden rule (treat others how you want to be treated) * Be present * Show up on time (as schedules allow) * Assume good intentions * Provide grace as we form a community * If possible, turn cameras on when speaking * Mute your mic unless speaking |

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Agenda Item** | **Time** | **Lead** |
| **1** | **Welcome & Announcements** | 10:30 – 10:40 | Theresa Dew and Talia Mazzara, Senior Performance Advisors  Results Washington |
| **2** | **Project Share**  Disability Inclusion Network Overview | 10:40 – 11:05 | Sarah Norton, Past Chair Jess Clayton, Vice Chair  Washington State Disability Inclusion Network Business Resource Group |
| **3** | **Q&A** | 11:05 – 11:15 | All |
| **4** | **Topic Teaching**  Digitally Accessible Presentations | 11:15 – 11:40 | Vic Vong, Digital Communications Accessibility Specialist  Washington State Office of Equity |
| **5** | **Q&A** | 11:40 – 11:50 | All |
| **6** | **Round Robin Activity**   * Project shares * Barriers/assistance | 11:50 – 11:55 | Theresa Dew, Senior Performance Advisor  Results Washington |
| **7** | **Wrap Up**   * Attendee survey | 11:55 – 12:00 | Theresa Dew, Senior Performance Advisor  Results Washington |
| **8** | **Adjourn** | 12:00 |  |